

CITY OF COMANCHE

Public Works Crew Member

JOB SUMMARY:

Performs regular and recurring maintenance and repair of municipal infrastructure, including streets, water distribution system, wastewater collection system, and municipal rights-of-way and properties. Duties include operating all equipment, tools, and vehicles to accomplish assigned tasks. Work is performed cooperatively and in a manner that ensures individual, co-worker, and public safety. Responsible for performing any other department work as needed. Mandatory on-call is also required.

ESSENTIAL JOB FUNCTIONS:

- Maintains all City rights-of-way and streets, including the removal of visual obstructions along rights-of-way, patching, filling potholes, paving, and sweeping.
- Maintains public grounds including, mowing, trimming, and removing trash, brush, and other debris.
- Performs repairs and installation of water and wastewater mains, service taps, and other infrastructure.
- Performs maintenance of wastewater collection system, cleaning mains, lift stations, and stoppages.
- Uses a variety of hand and power-operated tools and equipment, such as shovels, picks, hand and riding mowers, power hacksaws, drills, jackhammers, compressors, portable concrete saws, chainsaws, weed-eaters, etc.
- Operates backhoes, tractors, mowers, shredders, dump trucks, and skid-loaders with attachments.
- Responds to public inquiries in a courteous manner, provides information within his / her scope of knowledge, and refers unknown questions to supervisors.

EDUCATION, DEGREES, CERTIFICATES AND/OR LICENSES:

- High School diploma or G.E.D. required.
- Work experience in public works, water/wastewater, or grounds maintenance preferred.
- Valid Texas Class "C" Driver's License with driving record free of violations required.
- Must be able to pass a background check and drug test.

WORK ENVIRONMENT:

Work is performed primarily outdoors in all kinds of weather, exposing the employee to inclement weather and hazards related to working with and around a variety of equipment, working in confined spaces, bending, twisting, kneeling, crawling, lifting of heavy objects, exercising physical exertion in performing heavy manual labor, and dangers related to digging up and repairing public rights-of-way.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Working knowledge, maintenance equipment, construction, and repair methods and procedures.
- Working knowledge of safety standards and precautions related to the work.
- Ability to use mechanical tools of the trade.
- Ability to read, write and comprehend the English language.
- Ability to understand and follow written and oral directions.
- Ability to work cooperatively in a team and work crew environment.
- Ability to perform heavy manual labor in all weather conditions and in dirty, uncomfortable conditions.
- Ability to sustain continuous physical effort, including frequent bending, walking, manipulation of and heavy lifting of equipment.
- Ability to establish and maintain effective working relationships with other employees and the public.
- Ability to work independently.

Applications are available on the City's website at www.cityofcomanchetexas.net.

This job description is not an employment agreement or contract.

Management has the exclusive right to alter this job description at any time without notice.

THE CITY OF COMANCHE IS AN EQUAL OPPORTUNITY EMPLOYER